



# TEDDINGTON SCHOOL

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*Headteacher: Mr. R.T. Weeks MBA(Ed) BAFIMgt*



11<sup>th</sup> December 2009

Dear Parents/Carers

I write to confirm the end of term/new term arrangements.

Following end of term assemblies students will leave school as follows:-

Years 10 & 11 11.55am

Years 7, 8, & 9 12.45pm

All students will return to school on **Monday 4<sup>th</sup> January 2010** at the normal start time of 8.45am.

As from the start of next term I am proposing a change to our daily timetable. Where in the past we have had registration/assembly at 8.45am, as of the first day of term, 8.45am will be the start of lesson one. The twenty minute registration/assembly time will now take place after lesson four and before the lunchtime break. There will be no change to the timings of afternoon lessons and we will end school at the same time as normal.

I would be very grateful if you would impress upon your child/ren that, as is already the case, they should be in school no later than the 8.40am buzzer, allowing them sufficient time to arrive at lesson one ready for an 8.45am prompt start.

I should like to take this opportunity to wish you, and your families, a very safe and happy Christmas, with best wishes for a prosperous new year.

Yours sincerely,

R T Week

Head

RTW/kb  
End of Term Arrangements December 2009

*PTO  
For Term Dates Spring-Summer 2010*

